



ASSISTANT-CLINICAL COUNSELLOR

Our center Portage, at St-Malachie, is actually looking for an assistant clinical counsellor. This is a permanent position, part time.

Portage is a not-for-profit organization that helps people overcome substance abuse issues and associated behavioural problems in order to achieve positive lifestyle changes. Portage provides drug addiction rehabilitation treatment in its various centres in Atlantic Canada, Québec and Ontario. Portage Prevost services youth aged 14 – 18 years of age.

JOB SUMMARY

You are known for your sense of observation? You enjoy working at night? Look no further, we have the job for you! Portage is currently seeking a night staff for their center located in Cassidy Lake, New Brunswick.

As Night Assistant Counselor you will have to:

- Ensure the respect of policies and procedures in the organism and always put at the forefront the quality of care, safety and well-being of users;
- To be vigilant with regard to the safety of personnel and Portage users, to promptly report any unsafe situations and report in the shortest possible time, any accident or incident involving one or more users;
- Carry out patrols to ensure regular checks;
- Ensure monitoring and maintaining order and discipline;
- Check on the general needs of users;
- Provide assistance to agitated users and any other similar situations;
- Communicate with the supervisor in the event of urgent need;
- See to the general maintenance of the premises;
- Identify and report any discrepancies and take action according to the regulations of the facility to prevent any danger;
- Apply the rules of the establishment for internal and external movement of personnel, visitors, customers and suppliers;
- Apply the preventive measures and verify the operation of the protection systems while working with the various municipal services;
- Participate in orientation and training of new staff;
- Perform other related duties at the request of his/her immediate superior;

Profile sought :

- High School Diploma completed;
- Developed Observation skills;
- Good self-control;
- Courteous and honest;
- Good judgment;

OTHER INFORMATION

Permanent position, full time 15 hours per week
Night shift, from 11pm to 7am

Please send your resume at career@portage.ca